



WEQUIOCK PTO MEETING AGENDA

Wednesday December 5, 2018

1. Call to Order

Meeting was called to order at 6:04.

2. Attendance/Introductions

Kara Luth, Annie Selk, Amanda Duchan, Kelly Wunderlin, Angela Bertrand, Joanna Wiitanen, Sarah Lange, Taryen Allen, Tara Kiehnau, Chrystl Wallace, Maria Luke and Carrie Linz

3. Review minutes from last meeting

Conference meals went very well, signup was easy and a nice variety of food/snacks/dessert.

Discussed the Costume Commotion event, was a success, over 170 people attended. Suggestion for next event is to identify if a parent could do the DJ'ing, this would save money. Identify if there are any resources several months before the event.

4. Officers Report

a. Presidents Report

b. Treasurers Report

i. Discuss how the reimbursement process

1. There is a reimbursement form that should be filled out

When requesting reimbursement for expenses that the PTO will reimburse, a form should be completed. Receipts should include only costs relating to the reimbursement (and not comingled with personal expenses) to keep the transaction clean.

5. Committee Report

- a. Breakfast with the Grinch/Gingerbread House
 - i. Updates/what is still needed?

Over 200 people have RSVP'd, additional items have been purchased to accommodate. Volunteers are in place and will setup Friday and Saturday morning as well as during the event. Future events, we should try google signup, easy access to know what help is needed and what timeframes are needed. Carrie will talk with Jen to see how it works.

- b. Restaurant Fundraiser

- i. Do we know the total from Rosatis

Made approx. \$50, which was 10% of the sales from the two evenings.

- ii. When should the next one be. Restaurant is available

Taryen will look into the pizza restaurant in Dyckesville and we will discuss in January when we will have the next restaurant. We should designate what the money should go to, helpful when everyone knows where the money goes to (i.e. playground equipment)

- 6. Principals Report

Chickens are with the Beno's during the winter months.

- 7. Unfinished Business (Old Business)

- a. Conference meals

Discussed earlier in meeting.

Kelly Wunderlin is in charge of the WildKat which will be held 2/22/19, first meeting for the team will be after the PTO meeting in January. 4K students will be tested on Thursday (by potential volunteers from the classroom). In January, we will discuss if we would do the Chuck E Cheese event on that date (and if it's even available to do on a Friday).

- 8. New Business

- a. Suggestion of a "sunshine fund" or something to help with treats, etc for students testing times

Discuss in January meeting about this suggestion, treats could be given to the 3-5th grade students during testing. Would be a perfect idea for parents who want to help out as they could handle doing this at home.

b. Student council ideas

Student Council would like to have a gaga pit and a target for outside (to throw snow balls at). Gaga pit – several members will look into what it takes to make the pit, potentially have a tech ed class do. This could be an idea of what some of the money goes to for the WildKat challenge. In regards to the target, this could be something easily made with a tarp. Treasurers did mention that there is some money in the budget for recess equipment to cover some of the cost.

9. Announcements

10. Adjournment

a. Adjourned at 7:15