



Wequiock Elementary School
Children's Center for Environmental Science

WEQUIOCK PTO MEETING MINUTES

Thursday September 20, 2018

1. Call to Order by President Carrie Linz at 6:04PM
2. Attendance/Introductions: Kelly Wunderlin, Chrystl Wallace, Mindy Boettcher, Jennifer Beno, Angela DeBauche, Angela Bertrand, Sarah Lange, Stephanie Sticka, Quinne Haugen, Kandice Moore, Kara Luth, Brenda Billings, Tara Kiehnau, Melissa Goodacre, Cathy Hansen, Maria Luke
3. Review minutes from last meeting (N/A)
4. Officers Report
 - a. President's Report (review Robert's rules of Order)
 - b. Treasurer's Report
 - We went over the budget, teachers should notify treasures when they need a check quickly, otherwise treasurers will check the folder.
5. Committee Report
 - a. Costume Commotion October 25th, food donation or \$1. Ben's Wish is where food has been donated in the past. 4K event same night?
 - i. Volunteers needed (Kandace and Kara are Co-chairs) A committee is needed to decorate and set up. Parent reps could get volunteers. Leaders will create a schedule for volunteers with areas and times. A flyer will go home first week of October and then again later in the month. Dim lights again.
 - ii. DJ needed- has not been contacted yet. He charges \$200 other DJs in the area charge \$250. Carrie will call Greg Navin.
 - iii. Trying to control crowding by moving games to Inquiry Lab.
 - iv. Great Lakes Apple Crunch (look into for next year)
 - b. Parent Representatives

- i. How to evolve the role- Carrie will send out paragraph that explains the role to parents and reps will add their contact information, then teachers will send out to parents.
 - c. Box Tops
 - i. Will be done by Sandy Kozlowski and the 5th grade as part of their capstone project
 - ii. No milk caps
- 6. Principals Report
 - a. Picture Day is changed to Thursday October 11th/ retakes Nov 5th
 - b. Grand Opening went well- Different speakers and students answered questions to guests. WBAY will be doing a story on Wednesday.
 - c. \$473 were made at Culvers
- 7. Unfinished Business (Old Business) - none
- 8. New Business
 - a. Snacks with Santa has been suggested by a few people to change it up this year- Kandace and Kara are thinking Breakfast with the Grinch. Breakfast (pancakes) send home time table for breakfast and Grinch visit. Angela Bertrand makes motion to change, Brenda Billings 2nd. All in favor. December 8th Next meeting discuss budget
 - b. Picture Day: to many people came last year need to only allow approved volunteers- will be strict about this,
 - c. Parent Connection (email out instead of print?)
 - Email to families through the PTO account
 - d. We need to be mindful of putting student pictures on the Facebook page
- 9. Announcements
- 10. Adjournment- Carrie adjourned at 7:12PM.