



**Wequiock Elementary School**  
Children's Center for Environmental Science

# PTO Meeting Minutes

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Thursday September 19, 2019

1. Call to Order Carrie Linz at 6:00pm
2. Attendance/Introductions Carrie Linz, Angela Bertrand, Chrystl Wallace, Stephanie Sticka, Riaz Ahmed, Nabila Muljabeen, Cathy Clarlette Hansen, Anjela DeBarcke Svejda, Erica Baeten, Kara Luth, Brenda Billings, Mindy Boettcher, Kandice Moore, Jennifer Beno, Sarah Lange
3. Officers Report
  - a. Treasurer's Report
    - i. Review budget and approve any necessary amendments- Brenda motioned to approve \$30 for Dare celebration, Angela Bertrand seconded the motion
    - ii. Review budget for events and how items need to be documented- Each chairperson for events should submit all receipts at once for the event.
4. Committee Report
  - a. Book Fair - Dates need to be changed, it will now be during Breakfast with the Grinch. Set up on Dec 5th and 6th. We will need to have a volunteer for Clifford costume. \$1500 dollars is the minimum that needs to be hit, or Scholastic will not be returning. Parents can order online or set up online account. Caroline Quinn offered to help advertise. Volunteers will be needed for this event.
  - b. Restaurant Fundraising - The Dough Shopp donated \$75 to Wequiock from their sales. Taryen Allen look at setting up food trucks for events. Check on Smart Cow, Happy Joes, Highland Howies, Rosatis,
  - c. Box Tops- Download app and encourage families to do so. November 1st is when the next box tops are due in. We need volunteers to help clip and sort. We will keep reminding families to scan or cut box tops. Tell families what points go towards purchase (recess equipment/balls and jump ropes).
  - d. Costume Commotion

- i. update on what is in place so far- Kara and Kandice will be co-chairs for the event. There will not be a DJ, instead there will be speaker and disco balls. Food in the Inquiry Lab. Games and dance in gym.
    - ii. Planning committee after PTO meeting (all are welcome to attend)
  - e. Parent Connection
    - i. working on getting email addresses
    - ii. Email out parent connection to families.
- 5. Principals Report
  - a. We have had a great start! Very smooth! Drop off has been going wonderfully. Behaviors have been very positive, even visitors to our school have noticed.
  - b. Ethan Noordyk has set up aquaponics and is teaching students about different aspects.
  - c. Packer camp is now moved to Oct. 15th.
  - d. Gaga pits are now approved for the Green Bay Schools.
- 6. Unfinished Business (Old Business)
  - a. Outdoor/Natural Playground committee
    - i. Susan Smith and Quinne Haugen have volunteered to head this project
      - 1. Updates on research done so far- Susan is in charge of reaching out to the Wildlife Sanctuary because they have a natural playground. Next steps would be to plan and create a budget. We have \$1500 dollars set aside this year. This would be a 3-5 year plan and keep adding on.
      - 2. Steph has motioned that the gaga pit be part of the outdoor playground and be started this year. Cathy Hansen seconds the motion. All approved.
- 7. New Business
  - a. Book tape- PTO will budget upto \$400 Kandice motioned to approve and Tara seconds motion, all approve.
  - b. Jana D. has email for people to send pictures for the yearbook.  
Email: wequiockpics@gmail.com
  - c. By laws are in the process of being written and will need to be reviewed and approved once complete
    - i. Questions need to be answered, for example who can vote on items at the meeting.
  - d. Possible Bunco night- could parents come and money could go to PTO
- 8. Announcements
- 9. Adjournment -Carrie adjourned at 7:18